**Unit 4: The Worksheet, Adjusting, and Closing Entries**

**Activity 1: The Worksheet Questions**

1. What is a worksheet?
2. Why is it used/useful?
3. To review, list the 7 steps in the accounting cycle.
4. There are four sections of a worksheet. From left to right, list the four sections.
5. What is the important hint?

|  |  |
| --- | --- |
| multimedia | Click (from the website) to find out [how to make a worksheet](http://download.elearningontario.oise.utoronto.ca/repository/1092460000/BAF3MPU04/BAF3MPU04A01/mme/120_Worksheet.html). Print when you have completed the worksheet and keep for your notes. |